

Anglican Church - Diocese of Sydney

| | |
|--------|------------------------|
| Parish | Hornsby Heights |
| ABN | 53 308 295 130 |
| Church | St Luke's |

Financial Statements for the year ended 31 December 2015

STATEMENT OF COMPREHENSIVE INCOME

| | Item No. | ACTUAL 2014 \$ | ACTUAL 2015 \$ | BUDGET 2016 \$ |
|--|-----------|----------------------|----------------------|----------------------|
| REVENUE | | | | |
| Offerories & Donations | | | | (not audited) |
| Congregation offerings | 4-1000 | 207,616 | 182,830 | - |
| Donations for the parish (excluding donations for buildings) | 4-1100 | 143,753 | 133,864 | - |
| Exempt gifts specifically designated for buildings # | 4-1200 | | | |
| Other gifts for buildings (eg. maintenance) | E 4-1300 | 63,863 | 48,966 | |
| Gifts for other restricted funds (eg. organ, technology) | 4-1400 | | | |
| | 4-1500 | | 1,700 | |
| Grants | | | | |
| Anglicare | 4-4000 | - | | |
| Regional Council | E 4-4100 | | | |
| Other Diocesan organisations | E 4-4200 | | | |
| Commonwealth or State Government agencies | E 4-4300 | | | |
| Local Government agencies | E 4-4400 | | | |
| | E 4-4500 | | | |
| Property Income | | | | |
| Lease rental from commercial property | 4-3000 | 2,467 | 5,177 | |
| Lease rental from ministry residences | Ei 4-3100 | | | |
| Licence fees | 4-3150 | | | |
| Casual booking fees | 4-3200 | 2,467 | 5,177 | |
| | 4-3300 | | | |
| Finance Income | | | | |
| Bank Interest | 4-5000 | 761 | 797 | |
| Investment Income | 4-5100 | 761 | 797 | |
| ACPT Client Fund Income (interest/distribution) | 4-5200 | | | |
| | 4-5300 | | | |
| Income from trading activities | | | | |
| Ministry Events - gross receipts | 4-7000 | 7,250 | 7,403 | |
| Fundraising Events - gross receipts | Ei 4-7100 | 7,250 | | |
| Parish Ministry activities | Ei 4-7200 | | | |
| | 4-7300 | | 7,403 | |
| Other Income | | | | |
| Insurance claims received | 4-6000 | 6,571 | 1,650 | |
| Sundry receipts | E 4-8100 | | | |
| LSL reimbursed to parish | 4-6600 | 6,571 | 1,650 | |
| Receipts from within the Parish | | | | |
| from other Churches or Funds | E 4-8000 | - | - | |
| | 4-8100 | | | |
| TOTAL REVENUE | | 224,665 | 199,557 | - |

The statement of comprehensive income is to be read in conjunction with the attached notes.

- # This account is only to be used for any gift received which is specifically designated for the purpose of -
- the purchase of land,
 - the purchase, construction or renovation of buildings, fixtures or fittings situated on church trust property held for the purposes of the parish, or
 - the reduction of debt undertaken for the purposes of (i) or (ii).

The calculation of 'Net Operating Receipts' is defined in the Cost Recoveries Framework Ordinance 2008

| | | |
|---|---|----------------|
| Total revenue (see above) | = | 199,557 |
| less exclusions (the 8 line items marked with an "E" in Revenue - see above) | = | (48,966) |
| less conditional exclusions (the 3 Revenue items marked "Ei" and the 3 Expense items marked "Ee") | | |
| For each category, if Ei > Ee, the exclusion is Ee, otherwise it is Ei. | | |
| • Lease income from commercial property (4-3100) - expenses of that property (6-7000) | = | - |
| • Ministry event income (4-7100) - Ministry event expenses (6-8100) | = | - |
| • Fundraising event income (4-7200) - Fundraising event expenses (6-8200) | = | - |
| less the lesser of - | | |
| • Lease rental income from ministry residences (4-3150) | = | - |
| • Housing allowance/benefit provided to ministry staff unable to occupy above residences | = | - |
| less deductions (the 2 line items marked with an "D" in Expenses - see below) | = | (20,016) |
| = 'Net Operating Receipts' (used to calculate the variable PCR charge & any levy) | = | <u>130,575</u> |

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Financial Statements for the year ended 31 December 2015

STATEMENT OF COMPREHENSIVE INCOME (continued)

| | Item No. | ACTUAL 2014 \$ | ACTUAL 2015 \$ | BUDGET 2016 \$ |
|---|--------------------|----------------------|----------------------|----------------------|
| EXPENSES | | | | |
| Ministry Staffing | | | | (not audited) |
| Stipends & Salaries (taxable portion) | 6-1000 | 85,872 | 92,953 | - |
| Staff Allowances & MEA entitlements | 6-1100 | 54,446 | 56,375 | - |
| Superannuation (excluding component in PCR) | 6-1150 | 29,455 | 34,029 | - |
| Parish Cost Recovery charge | 6-1200 | 1,971 | 2,549 | - |
| Church Land Acquisition Levy | 6-1990 | 24,188 | 22,774 | - |
| Resources for Ministry | 6-1995 | | | |
| Ministry | 6-2000 | 5,774 | 5,735 | - |
| Church services | 6-2100 | 4,547 | 4,863 | - |
| Parish Donations | 6-2200 | 1,227 | 872 | - |
| To Christian organisations outside the parish from general parish funds | 6-2300 | 26,571 | 23,049 | - |
| To another Parish from general parish funds | D 6-2310 | 20,000 | 20,016 | - |
| Gifts & Testimonials | D 6-2330 | | | |
| Hospitality | 6-2340 | | 3,000 | - |
| Poor Relief | 6-2350 | 6,571 | 33 | - |
| Parish Administration | 6-2360 | | | |
| Office Expenses | 6-3000 | 4,247 | 4,392 | - |
| Salaries and superannuation of administrative staff | 6-3100 | 3,117 | 3,746 | - |
| Consumables | 6-3600 | | | |
| Professional Services | 6-4000 | 206 | | - |
| Advertising | 6-5000 | 544 | 271 | - |
| Expenses re Parish Property (& MV) used for Ministry | 6-5100 | 380 | 375 | - |
| Utilities (council rates, electricity, gas, water, etc) | 6-6000 | 20,800 | 49,613 | - |
| Repairs & Maintenance | 6-6100 | 5,368 | 4,231 | - |
| Improvement Projects (small amounts not capitalised) | 6-6200 | 4,297 | 10,301 | - |
| Interest Paid | 6-6300 | 1,228 | 14,813 | - |
| Lease/Rent paid for Assistant Minister(s) residence | 6-6400 | 9,907 | 20,268 | - |
| Motor Vehicle expenses | 6-6500 | | | |
| Expenses re Parish Property Leased for Income | 6-6600 | | | |
| Utilities (council rates, electricity, gas, water, etc) | Ee 6-7000 | - | - | - |
| Repairs & Maintenance | 6-7100 | | | |
| Improvement Projects (small amounts not capitalised) | 6-7200 | | | |
| Agency Management Fees | 6-7300 | | | |
| Expenses related to trading/ministry activities | 6-7400 | | | |
| Ministry Events - supplies | 6-8000 | 8,703 | 4,025 | - |
| Fundraising Event - supplies | Ee 6-8100 | 8,703 | | - |
| Parish Ministry activities | Ee 6-8200 | | | - |
| Other Expenses | 6-8300 | | 4,025 | - |
| Payments within the Parish | 6-8800 | | | |
| to other Churches or Funds | 6-8900 | - | - | - |
| | 6-8910 | | | |
| TOTAL EXPENSES | | 176,155 | 202,541 | - |
| NET SURPLUS / (DEFICIT) FOR THE YEAR | | 48,510 | (2,984) | - |
| Other comprehensive income | | | | |
| Net change in fair value of investments | movement in 3-2100 | - | - | - |
| Revaluation of land and buildings | movement in 3-3100 | | | |
| Net change in employee liabilities | movement in 2-1200 | | | |
| TOTAL COMPREHENSIVE INCOME FOR THE YEAR | | 48,510 | (2,984) | - |

The statement of comprehensive income is to be read in conjunction with the attached notes.

Anglican Church - Diocese of Sydney

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| Parish | Hornsby Heights | |
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Financial Statements for the year ended 31 December 2015

STATEMENT OF FINANCIAL POSITION

| | Item No. | 2014 TOTAL \$ | 2015 TOTAL \$ |
|---|----------|---------------------|---------------------|
| ASSETS | | | |
| Current assets | | | |
| Cash assets | | | |
| Bank Accounts | 1-1000 | 32,051 | 14,406 |
| Petty Cash Floats | 1-1100 | 32,051 | 14,406 |
| | 1-1170 | | |
| Trust accounts | | | |
| | 1-1200 | | |
| Debtors | | | |
| | 1-1800 | | |
| Ministerial expense accounts (MEA) | | | |
| | 1-1900 | 3,817 | 3,408 |
| Investments | | | |
| Glebe Administration Board | 1-2100 | 80,576 | 73,909 |
| Bank Term Deposits | 1-2110 | 80,576 | 73,909 |
| ACPT Client Fund (at fair 'market' value) | 1-2120 | | |
| | 1-2130 | | |
| Total current assets | | 116,444 | 91,723 |
| Non-current assets | | | |
| Land (Valuer General's UCV) | | | |
| Church | 1-3100 | 1,030,000 | 1,030,000 |
| Rectory | 1-3110 | 1,030,000 | 1,030,000 |
| Hall | 1-3120 | | |
| | 1-3130 | | |
| Buildings (insurance replacement value) | | | |
| Church | 1-3200 | 1,865,300 | 1,939,912 |
| Rectory | 1-3210 | 1,435,000 | 1,492,400 |
| Hall | 1-3220 | 430,300 | 447,512 |
| | 1-3230 | | |
| Building Contents, Furniture & Equipment (insurance replacement value) | | | |
| Church | 1-3300 | 52,900 | 55,016 |
| Rectory | 1-3310 | 50,900 | 52,936 |
| Hall | 1-3320 | 2,000 | 2,080 |
| | 1-3330 | | |
| Other non-current assets | 1-4000 | | |
| Total non-current assets | | 2,948,200 | 3,024,928 |
| TOTAL ASSETS | | 3,064,644 | 3,116,651 |
| LIABILITIES | | | |
| Current liabilities | | | |
| Funds held for on-payment (see note) | | | |
| Missions | 2-1400 | | |
| Payables | | | |
| Creditors | 2-1100 | - | 46 |
| Accruals | 2-1110 | | |
| Employee liabilities | 2-1150 | | |
| | 2-1200 | | 46 |
| Taxes Summary (net GST payable & PAYG withheld less input tax credits) | | | |
| Owed to Ministers re MEA balances | 2-1300 | 1,083 | 20 |
| | 2-1900 | 3,817 | 3,408 |
| Total current liabilities | | 4,900 | 3,474 |
| Non-current liabilities | | | |
| Loans | | | |
| Bank Loans | 2-2000 | 408,200 | 412,888 |
| Parishioners' Loans | 2-2100 | | |
| Finance & Loans Board Loans | 2-2200 | | |
| | 2-2300 | 408,200 | 412,888 |
| Total non-current liabilities | | 408,200 | 412,888 |
| TOTAL LIABILITIES | | 413,100 | 416,362 |
| NET ASSETS | | | |
| | | 2,651,544 | 2,700,289 |
| FUNDS | | | |
| General funds | | | |
| Accumulated Funds | 3-1000 | | |
| Current Year Surplus / (Deficit) | 3-1100 | | |
| | 3-1200 | | |
| Asset revaluation reserve | | | |
| | 3-2100 | | |
| Net unrealised gains reserve | | | |
| | 3-3100 | | |
| Restricted funds | | | |
| Building Fund | 3-4000 | - | - |
| Organ Fund | 3-4110 | | |
| Technology Fund | 3-4120 | | |
| Other funds (specify) | 3-4130 | | |
| | 3-4140 | | |
| TOTAL FUNDS | | - | - |

The statement of financial position is to be read in conjunction with the attached notes.

Anglican Church - Diocese of Sydney

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Financial Statements for the year ended 31 December 2015

Although included in the package of prescribed financial statements because it provides a helpful form of additional disclosure, this Statement is not an essential component of the prescribed financial statements. Its use is particularly recommended where the parish has significant reserves and restricted funds.

STATEMENT OF CHANGES IN FUNDS

| | December 2014 | Net surplus / (deficit) | Other comprehens. income | Transfers | December 2015 |
|------------------------------|---------------|-------------------------|--------------------------|-----------|---------------|
| | \$ | \$ | \$ | \$ | \$ |
| Unrestricted | | | | | |
| General funds | 32051 | -17645 | | | 14,406 |
| Asset revaluation reserve | | | | | - |
| Net unrealised gains reserve | | | | | - |
| Total unrestricted funds | 32,051 | - | - | - | 14,406 |
| Restricted | | | | | |
| Building fund | 39540 | -13061 | | | 26,479 |
| Organ fund | | | | | - |
| Technology fund | | | | | - |
| Other funds (specify) | | | | | - |
| Total restricted funds | 39,540 | - | - | - | 26,479 |
| Total funds | 71,591 | - | - | - | 40,885 |

| | December 2012 | Net surplus / (deficit) | Other comp. income | Transfers | December 2013 |
|------------------------------|---------------|-------------------------|--------------------|-----------|---------------|
| | \$ | \$ | \$ | \$ | \$ |
| Unrestricted | | | | | |
| General funds | | | | | - |
| Asset revaluation reserve | | | | | - |
| Net unrealised gains reserve | | | | | - |
| Total unrestricted funds | - | - | - | - | - |
| Restricted | | | | | |
| Building fund | | | | | - |
| Organ fund | | | | | - |
| Technology fund | | | | | - |
| Other funds (specify) | | | | | - |
| Total restricted funds | - | - | - | - | - |
| Total funds | - | - | - | - | - |

[This comparative data would not be required in the first year of the new disclosure.]

The statement of changes in funds is to be read in conjunction with the attached notes.

Anglican Church - Diocese of Sydney

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|--------|------------------------|
| Parish | Hornsby Heights |
| ABN | 53 308 295 130 |
| Church | St Luke's |

Financial Statements for the year ended 31 December 2015

NOTES TO THE FINANCIAL STATEMENTS

ENTITY INFORMATION

The parish of **Hornsby Heights** is an unincorporated body established by the Synod of the Anglican Church Diocese of Sydney. It is registered with the Australian Charities and Not-for-profits Commission and is recognised as a "basic religious charity".

SUMMARY OF ACCOUNTING POLICIES

The accounting policies which have been adopted in the preparation of these Financial Statements (which comprise the Statement of Comprehensive Income and the Statement of Financial Position) are:

(a) Basis of Preparation

The Financial Statements have been drawn up as special purpose financial statements for distribution to the parishioners of the parish of **Hornsby Heights**. The wardens of the parish have applied the following accounting policies in the preparation of the Financial Statements –

- (i) The Financial Statements have been prepared on the cash/accrual *[delete whichever not applicable]* basis of accounting using the historical cost convention, except as affected by the policies below.
- (ii) Apart from the standards relating to measurement the other Australian accounting standards have not been applied except as stated below.
- (iii) These policies have been consistently applied and, except where there has been a change in the accounting standards, are consistent with those of the previous year.

(b) Revenue Recognition

Revenue is recognised when the parish is entitled to the income and the amount can be quantified with reasonable accuracy. Generally offertories and donations are recognised when received. Revenues are recognised net of the amount of goods and services tax (GST) payable to the Australian Tax Office.

(c) Asset valuation

Buildings and building contents, furniture and equipment are stated at replacement value for insurance purposes. Land is shown at Valuer General's valuation. Investments are shown at fair (market) value.

(d) Changes in the value of land and buildings and investments

Changes in the unimproved capital value of land and the insurance replacement value of buildings and contents are shown as a revaluation in the statement of comprehensive income and are reflected in the funds section of the statement of financial position. The net change in the fair (market) value of investments is shown as a revaluation in the statement of comprehensive income and is reflected in the funds section of the statement of financial position.

(e) Employee Benefits

Liabilities for employee benefits in relation to wages, salaries, annual leave and sick leave represent present obligations resulting from employees' services to year end. They are measured at the amounts expected to be paid when the liability is settled. Adequate provision has also been made to cover any liability for long service leave for lay ministry staff and other support staff.

(f) Income tax

The Parish is a charitable institution and has been endorsed as exempt from income tax.

(g) Goods and services tax

Revenues, expenses and assets are recognised net of the amount of GST except where the amount of GST incurred is not recoverable from the Australian Tax Office, in which case the GST is recognised as part of the cost of acquisition of the asset or as part of the expense.

MOVEMENT IN FUNDS HELD FOR ON-PAYMENT


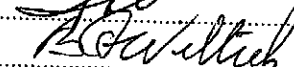
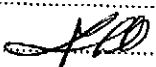
| Missions | Opening balance | Received during the year | Paid during the year | Closing balance |
|---------------|-----------------|--------------------------|----------------------|-----------------|
| Name 1 CMS | \$ 0 | \$ 143 | \$ 143 | \$ - |
| Name 2 BCA | | | | |
| Name 3 HADCEA | 0 | 103 | 103 | - |
| Total | - | - | 246 | - |

Anglican Church - Diocese of Sydney

| | | |
|--------|------------------------|--|
| Parish | Hornsby Heights | |
| ABN | 53 308 295 130 | |
| Church | St Luke's | |

WARDENS' AND TREASURER'S REPORT TO THE PARISHIONERS

In our opinion, the financial statements of **St Luke's** **Hornsby Heights** for the year ended 31 December 2015 have been –
 (a) properly drawn up so as to give a true and fair view of the receipts and payments during the year and the assets and liabilities at the end of the year, and
 (b) comply with the provisions of the Parish Administration Ordinance 2008.

| | | | |
|--------------------------------|----------------------|-----------------|--|
| Warden's name (print) | GARY TYNDALL | Signature |  |
| Warden's name (print) | BARRY WILLICK | Signature |  |
| Warden's name (print) | | Signature | |
| Treasurer's name (print) | GARY TYNDALL | Signature |  |
| Date | 28 Feb 2016 | | |

Contact person for enquiries (Diocesan copy only) -

| name | email | phone (office hours) |
|------|-------|----------------------|
| | | |

WARDENS' DECLARATION

in relation to obligations under the Australian Charities and Not-for-profits Commission (ACNC)

| | | |
|-------------|--|--|
| Parish | Hornsby Heights | |
| ABN | 53 308 295 130 | |
| Entity Name | St Luke's Anglican Church Hornsby Heights | |

Is the above ABN/entity the main or only entity used by the parish? (Y/N) Y

Has the parish complied with all notification and reporting obligations to the ACNC in respect of the above entity, and any other registered entities controlled by the parish? (Y/N) Y

ACNC reporting obligations include -

Promptly (within 60 days, or 28 days if revenue >\$250k) notifying any change in -

- the membership of your parish council,
- the legal name of your parish, or
- the address or contact person(s) details for your parish?

Lodging the Annual Information Statement each year before the following 30 June.

Please identify any such other entities.

| ABN | Legal name |
|-----|------------|
| | |


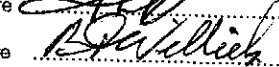
Is the main or only parish entity entitled to remain a Basic Religious Charity (BRC)? (Y/N) Y

BRCs are exempt from certain requirements under the ACNC legislation, including -

- mandatory governance standards,
- requirement to prepare and lodge audited/reviewed annual financial reports,
- requirement to include financial information in Annual Information Statements.

Factors that will disqualify your parish from being a BRC include -

- If the main or only parish entity is endorsed to operate a Deductible Gift Recipient (DGR) fund or funds and the aggregate DGR fund revenue in the current year is more than \$250k.
- If the main or only parish entity received Commonwealth or State Government grants and the annual total of such grants received during the current year or either of the 2 prior years was more than \$100k.

| | | | |
|-----------------------------|----------------------|-----------------|--|
| Warden's name (print) | GARY TYNDALL | Signature |  |
| Warden's name (print) | BARRY WILLICK | Signature |  |
| Warden's name (print) | | Signature | |
| Date | 28 Feb 2016 | | |

INDEPENDENT ASSURANCE PRACTITIONER'S REVIEW REPORT

To the parishioners of **St Luke's** **Hornsby Heights**

Report on the annual Financial Statements

I have reviewed the accompanying Financial Statements of **St Luke's** which comprise the Statement of Comprehensive Income, the Statement of Financial Position and the Notes to the Financial Statements for the year ended 31 December 2015.

Wardens' responsibility for the annual Financial Statements

The wardens of the church/parish are responsible for the preparation and fair presentation of the Financial Statements in accordance with the Parish Administration Ordinance 2008. This responsibility includes establishing and maintaining internal control relevant to the preparation of the Financial Statements that are free from material misstatement, whether due to fraud or error, selecting and applying appropriate accounting policies, and making accounting estimates that are reasonable in the circumstances.

Assurance Practitioner's responsibility

My responsibility is to express a conclusion on the Financial Statements based on my review. I conducted my review [in accordance with Standard on Review Engagements ASRE 2400 *Review of a Financial Report performed by an Assurance Practitioner Who is Not the Auditor of the Entity*.] in order to state whether, on the basis of the procedures described, anything has come to my attention that causes me to believe that the Financial Statements are not presented fairly, in all material respects, in accordance with the Parish Administration Ordinance 2008. [ASRE 2400 requires me to comply with the requirements of the applicable code of professional conduct of a professional accounting body.]

A review of the Financial Statements consists of making enquiries, primarily of persons responsible for financial and accounting matters, and applying analytical and other review procedures. A review is substantially less in scope than an audit conducted in accordance with Australian Auditing Standards and consequently does not enable me to obtain assurance that I would become aware of all significant matters that might be identified in an audit. Accordingly I do not express an audit opinion.

Conclusion

Based on my review, which is not an audit, nothing has come to my attention that causes me to believe that the Financial Statements of **St Luke's** do not give a fair view of the income and expenses of **St Luke's** for the year ended 31 December 2015 and the assets and liabilities as at that date, in accordance with the Parish Administration Ordinance 2008.

Assurance Practitioner's signature *Thomas Simpson* Name (print) THOMAS SIMPSON
Date of the Assurance Practitioner's review report 28 FEB 2016 Qualification (if applicable) _____
Assurance Practitioner's address 22 PETER CLOSE HORNBY HTS 2017
phone number (w) 02 9732 6010

Note: An Independent assurance practitioner who is not a member of a professional accounting body may delete [the words in red in square brackets].